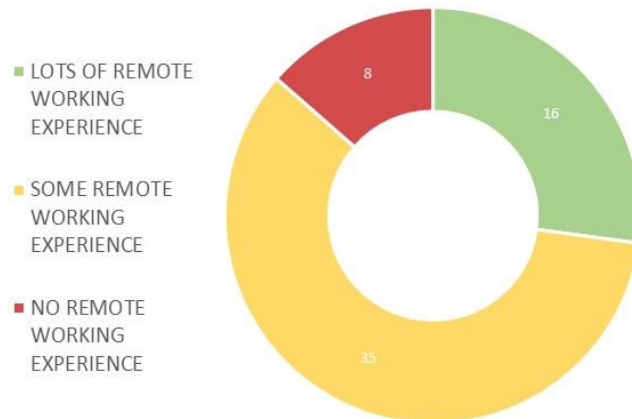


REMOTE WORKING READINESS SURVEY OUTPUT

To make sure we're targeting our support appropriately, a survey was issued to the Change Network on 20th March to understand how people are fairing in this new environment. The output is as follows:

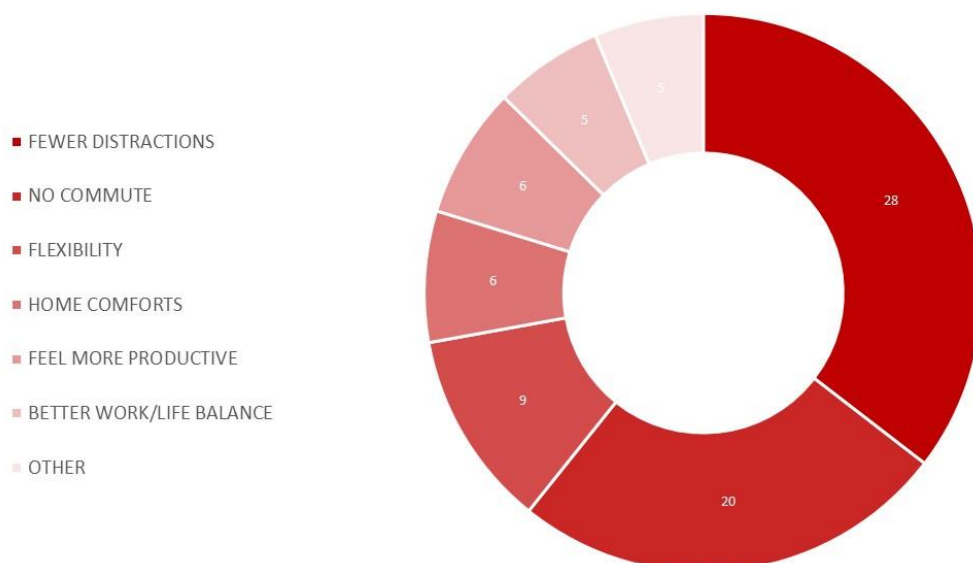
Experience of working remotely

Of the 59 staff members that responded the majority had experience of working remotely already, with 14% advising that they had never worked from home before.



Favourite thing about working remotely

When asked what staff enjoyed about working remotely just under half of responders noted that they felt that there were fewer distractions when working from home allowing them to concentrate on the task at hand without the interruptions being in the office can bring. Approximately a third of responders enjoyed that they no longer have to commute onto campus, with the positive environmental impact noted as part of this.

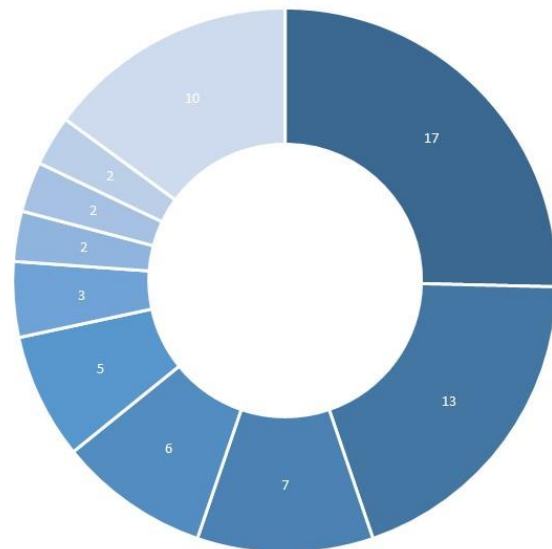


Least favourite thing about working remotely

As for what staff dislike the most about not coming into work, understandably not seeing and interacting with each other face-to-face proved to be the most common response. Whether it is seeing each other in meetings, or just having a chat, it's not quite the same speaking to each other online. In a similar vein, responders advised that they felt isolated when working from home.

Another common issue concerned the equipment staff are using to work remotely. Many noted that the set up they have in the office was easier to work from, including having access to additional services such as printers. Also, their own IT equipment that they are using to work from home is not quite as robust, with a few noting they had internet connectivity issues.

- MISSING CONTACT WITH COLLEAGUES
- EQUIPMENT - PREFER OFFICE SETUP AND ACCESS TO ADDITIONAL EQUIPMENT/PERSONAL EQUIPMENT NOT AS POWERFUL
- FEELING ISOLATED
- PREFER HAVING DISTINCTION BETWEEN HOME AND WORK
- LACK OF COMFORTABLE WORKSPACE
- INTERNET CONNECTIVITY NOT AS GOOD
- COMMUNICATING WITH NEW/UNFAMILIAR TECHNOLOGY
- WORK IS ALL FOCUSED ON SCREEN
- FEELING OUT THE LOOP
- OTHER



Communication and collaboration tools

There are a variety of tools out there that we can use to communicate, share, plan and collaborate with our colleagues. In normal circumstances the necessity to use all of these may not be as pressing, however, given we are now all now working in isolation they may just be the perfect resource to allow us to work as effectively as possible.

The survey revealed that a sizeable portion of responders are comfortable using the more popular tools, such as MS Teams, Skype, Zoom and Yammer, although naturally they can take a bit of getting used to especially if we're using them for the first time. Please be sure to have a look at the Communicating & Collaborating Remotely (INSERT SECTION LINK) pages for more information should you need it.

There are also a few other resources that the survey showed were less commonly used. The likes of Miro, Mural, JIRA, Pivotal Tracker and Leankit are available and could be a great addition to your toolkit, however, our responders indicated they were less familiar with them.

What now?

Now that we have some insight about how staff are feeling about working from home and the tools they are using to do so and the ones available which they aren't quite as familiar with, we can start to develop supporting materials or content to help. This will be especially important in the coming days and weeks as we become more used to doing the jobs we did at the university remotely.