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Holistic rubric step-by-step guide

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Step-by-step guide

1. Select the assessment that you wish to create a rubric for.
2. Consult the course/programme ILOs and ascertain which ILO(s) the assessment should be assessing.
3. Brainstorm the assessment topic: list all of the criteria that occur to you.
4. Now try to group them together. Ensure that you have clear links to the academic assessment objectives and outcomes.
5. Consider pre-empting other issues when setting up your rubrics. Maybe your students need prompts to remind them about proper formatting, or correct referencing, for example.
6. Write a clear statement for each criterion you have chosen.
7. Articulate levels of quality for each criterion. Bloom's Taxonomy can be a useful way of sketching out each level of performance.
8. Test the rubric – ask a colleague for feedback, or test it with your students prior to handing out the assignment.
9. Implement, and evaluate.

Useful resources

Blog post [Rubrics as a guide to student writing and staff grading](#)
Bloom's (Revised) Taxonomy [Table of Action Verbs](#)



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