

Safety Arrangements for new PhD students and members of staff

As part of the introduction arrangements made by the School Office, all new PhD students are contacted by the Safety Director to ask them to read the School Safety Handbook and codes of practice associated with the labs in which they are working and confirm that they have done this by an e-mail reply. They are also invited to contact him if they have any queries.

Line managers are responsible for ensuring that their staff (e.g. RA's, academics, technicians) read the School Safety Handbook and codes of practice associated with the labs in which they are working and should confirm this through a simple e-mail exchange. By agreement, this responsibility may be devolved to persons in charge of particular laboratories if appropriate.

Note. People should be made aware that the University's insurance is not akin to a person's personal accident insurance in that it only covers the University's liability in the case of an accident, if it can be shown that the University, or a person employed by the University, acted negligently and their actions (or inactions) led to an accident occurring.

Therefore it is important that all new students and staff are given adequate briefing on the safety aspects associated with the work that they are going to do, and commonplace things such as the location of fire exits, first aid boxes, person's to contact in the case of emergency (if the work being undertaken is particularly hazardous).